

MINUTES OF THE MEETING OF THE
PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES PERSONNEL & POLICY COMMITTEE
HELD TUESDAY, MAY 28, 2024

I. Call to Order/Roll Call

The meeting of the Personnel and Policy Committee of the Board of Trustees of Prospect Heights Public Library District was called to order by Chairperson Kerr at 4:32 P.M.

Roll Call: Physically Present: Trustees Kerr and Peterson
 Absent: None
 Also Physically Present: Executive Director Todd

II. Approval of Minutes

A. The minutes for the April 24, 2024 meeting of the Personnel & Policy Committee were approved by unanimous consent.

III. Public Comment

None.

IV. Old Business

None.

V. New Business

- A. Review the Library's Internet Use Policy - The Committee reviewed the Library's Internet Use Policy. Staff suggested minor changes in wording for increased clarity and using current technical vocabulary. The Committee recommends Board approval.
- B. Review the Library's Social Media Policy - The Committee reviewed the Library's Internet Use Policy. Staff suggested minor changes in wording for increased clarity and using current technical vocabulary. The Committee recommends Board approval.
- C. Review the Library's Wireless Usage Agreement – The Committee reviewed the Library's Wireless Usage Agreement. There were updates from the current version. The Committee recommends Board approval.
- D. Policies for review in 2024 – The Committee reviewed the policy review schedule for 2024.

VI. Other

VII. Adjournment

There being no further business to be brought before the Committee, the meeting was adjourned at 4:46 P.M.

Respectfully Submitted,

Marianne Kerr
Chairperson, Personnel & Policy Committee