

## Introduction to the Digital Media Lab

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Learn all there is to do in the Library's Digital Media Lab, all free to use with your Library Card. The Lab is located in the back of the Library.

### Lab Equipment

**Apple iMac Computer** – Powerful computer that is the hub of the lab.

**Epson V500 Perfection Photo Scanner** – Photo scanner with negative and slide scanning ability.

**HP Photo Printer** – Print color photos, graphics, and text.

**Wacom Bamboo Tablet and Pen Writer** – Used for precision digital illustration. Works with various drawing software.


**VCR/DVD Player and Digitizer** - Combination that allows you to import video from VHS or DVD for editing on the computer and burning to a DVD, Blu-ray or flash drive.


**Blu-ray/DVD Burner** – Easy way to save videos, photos and other content in disc form. Discs are available for sale at the Information Desk (10 cents for DVD, 50 cents for Blu-ray) or you can bring your own.


**Silhouette Cameo** – An electronic cutting tool for personal use. It can cut paper, cardstock, vinyl, fabric, and other materials.


A number of **“How To” books** detailing how to use the various equipment and software.


### Lab Software

 **Adobe Creative Suite CS6 (Includes Photoshop and Illustrator)** – For editing pictures, photos, and documents. (Photoshop icon shown)


 **Microsoft Office for Mac** – For document creation like on Windows PCs. Includes standards like Word, PowerPoint, and Excel. (Word icon shown)


 **Sketchup** – A CAD program to make 3D models which can be put into games, movies, or even be 3D printed!

 **Apple iMovie** – For making and editing movies

 **Autodesk Sketchbook** – An advanced digital drawing tool

 **Roxio Video Capture** – Converts DVD and VHS to digital formats

 **Toast Titanium** – Burns video files to DVD and Blu-ray

 **Silhouette Studio** – Creates designs that can be printed and cut on the Cameo

## Classes where you can learn more about the Digital Media Lab Equipment

**Digitization 101** - Preserve memories by learning to digitize your old negatives, slides, photos, and videos.

**Learn to 3D Print: Sketchup** - This class will introduce you to Sketchup, a popular 3D modeling software, which you can use to create 3D prints. You must be a PHPL cardholder to 3D print at the Library.

**Silhouette Cameo Basics** - Learn to use the Silhouette Cameo, an electronic cutter used to make projects on cardstock, vinyl, and more.

## Guidelines

The Digital Media Lab is available to anybody ages 14 and up. Patrons 13 and under must have a parent accompany them in the lab at all times.

The Digital Media Labs are available for two hours at a time. However, Library patrons may stay longer if there is no demand for the labs at the end of their two hour time slot. Groups of up to 3 people may use the lab.

You can reserve a lab up to one week in advance in person or via telephone to the Information Desk. Appointments will be held for 10 minutes past the reserved time and then the room will be passed on to the next user. Reminder telephone calls will NOT be made.

No food or drinks are allowed in the media labs.

Staff will open the lab, and go over the checklist of items available in the lab. Patrons will be told that they are responsible for the equipment listed on the checklist during the time that they are scheduled to use the lab. The door will be locked at all times, and if a patron needs to leave, the staff will be happy to let them back in to the lab.

For additional help with most of the hardware and software, visit **Lynda.com**, an online video tutorial resource that is free with your library card.

## Questions/Comments/Suggestions

Please contact me at [dpettersen@phpl.info](mailto:dpettersen@phpl.info)