

MINUTES OF THE MEETING OF THE
PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES BUILDING & GRUNDS COMMITTEE
HELD WEDNESDAY, MARCH 16, 2022
12 N. ELM STREET, PROSPECT HEIGHTS, IL 60070
MEETING ROOM B

I. Call to Order/Roll Call

The meeting of the Building & Grounds Committee of the Board of Trustees of Prospect Heights Public Library District was called to order by Trustee Tim Bochula at 5:06 P.M.

Roll Call: Present: Trustees Bochula and Jordan

Absent: None

Also present: Executive Director Todd

II. Approval of Minutes

The Minutes from the September 22, 2021 meeting of the Building and Grounds Committee were approved by unanimous consent.

III. Public Comment – None

IV. Old Business – None

V. New Business –

A. Review landscaping proposal from Milieu Landscaping

The Committee reviewed the proposal and drawings from Milieu Landscaping covering the building's east side and five smaller areas. The total cost is \$15,605.92; work should take about a week (depending on weather) and would start when all plants are available.

The Committee recommends the Board approve the proposal.

B. Review Security Camera quotes

The Committee reviewed quotes from Eyes on U Surveillance Systems Inc. and Computer View Inc. to install security cameras around the perimeter of the Library. Director Todd will confirm details of ongoing maintenance agreements with both firms.

Barring unexpectedly disparate maintenance terms, the Committee recommends the Board approve the quote from Eyes On U Surveillance Systems Inc.

C. Geothermal study update

Director Todd informed the Committee that the study had not officially begun yet. It is expected to be complete sometime in May.

VI. Other

The fountain will be turned on the first week of April. The Committee viewed two shelving areas in need of additional lighting.

VII. Adjournment

There being no further business to be brought before the Committee, the meeting was adjourned at 5:37 P.M.

Respectfully Submitted,

Tim Bochula
Chairman, Building & Grounds Committee