

MINUTES OF THE MEETING OF THE
PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES BUILDING & GRUNDS COMMITTEE
HELD MONDAY, JANUARY 21, 2021

This meeting was held remotely via Zoom as authorized by Illinois Executive Order 2020-07,
Section 6 suspending the requirement for in-person attendance.

I. Call to Order/Roll Call

The meeting of the Building & Grounds Committee of the Board of Trustees of Prospect Heights Public Library District was called to order by Trustee Janet Jordan at 5:40 P.M.

Roll Call: Present via video conference: Trustee Jordan
Present via telephone: Trustee Bochula (5:50 P.M.)

Absent: None

Also present via video conference: Executive Director Todd and Chris Damsch from Shales McNutt

II. Approval of Minutes

The Minutes from the June 22, 2020 meeting of the Building and Grounds Committee were approved by unanimous consent.

III. Public Comment – None

IV. Old Business - None

V. New Business –

A. Review PCO 28 – YS Fireproofing

Chris Damsch expects a second quote for the fireproofing work on January 12. Trustee Jordan expressed concern that the second company has repeatedly missed their appointments and didn't provide their quote on time because it may be an indicator about how timely they would be in performing the work.

Mr. Damsch then explained the need to do this work soon because the area is empty, making cleanup easier and quicker.

The Committee approved the PCO with the lowest quote for the fireproofing work.

VI. Other

A. Director Todd told the committee of a recent discovery about the radiant heat panels along the north wall. Mr. Damsch explained that they found pneumatic controls for this system that were turned off. They believe that this area was not updated when the Library did its roof and HVAC project in 2013/14. Director Todd is getting quotes from Hartwig – the HVAC contractor for the renovation and TRANE, the Library's HVAC maintenance vendor and the firm who did the 2013/14 project. Director Todd will also investigate why Trane didn't upgrade this area during our 2013-14 HVAC/Roof upgrade.

VII. Adjournment

There being no further business to be brought before the Committee, the meeting was adjourned at 6:11P.M.

Respectfully Submitted,

Tim Bochula
Chairman, Building & Grounds Committee